

Upgrade Your HR Skills with Practical

# HRMS • Training

## Course Details



Duration:

3 Days



Mode of Training:

Online

## Course Overview

Get a complete understanding of HRMS and how it functions in real workplaces. This course gives you hands-on experience with key HR modules such as attendance, payroll, claims, appraisals, and leave.

Learn how to seamlessly integrate HRMS into your workflow to simplify operations, increase productivity, and drive better business outcomes.

## Key Modules Covered



**PAYROLL  
MANAGEMENT**



**LEAVE  
MANAGEMENT**



**CLAIMS  
MANAGEMENT**



**PEER  
APPRAISAL**



**PRACTICAL  
HRMS TRAINING**

## Learning Outcomes

### 🔧 Make HR Work Easy with Software

Learn how HRMS reduces manual work and makes HR tasks faster and easier

### 🔧 Hands-On Practice with HR Tools

Work on real HRMS software to perform tasks like payroll, attendance, and employee management.

### 🔧 Understand How HR Systems Work

Get clarity on how companies manage employee data, salary, and HR operations.

### 🔧 Adapt HRMS for Different Companies

Understand how HR systems can be adjusted based on company needs.

## WHO IS THIS COURSE FOR ?

- ✔ Students looking to enhance employability in the HR domain
- ✔ HR professionals aiming to improve efficiency using HRMS tools
- ✔ Professionals seeking practical exposure to HR software systems

## WHAT YOU WILL GAIN ?

- ✔ Complete your certificate and get your profile visible to all our customers.
- ✔ Practical experience with HRMS software tools
- ✔ Knowledge of customizing HRMS modules for business needs
- ✔ Ability to analyze HR data for better decision-making

